

## **MEDICAL DIRECTOR POSITION**

**Family Health Care**, a Federally Qualified Health Center Look-Alike, is seeking a full or part-time Medical Director to join our expanding primary care team and provide patients with high-quality treatment and diagnostic services. Located in the heart of Kansas City, Family Health Care strives to provide quality care to all members of our community regardless of their current social status or ability to pay. The ideal candidate is an intuitive healthcare professional whose diagnostic abilities are only matched by their concern for their patients. In addition, they will have an interest and experience in the treatment of HIV/AIDS. The Medical Director is an Executive position with responsibility for providing clinical services at both Family Health Care sites, with the primary responsibility for overseeing clinical quality and performance. She/he leads the recruitment, orientation, evaluation and retention of high-quality physicians and other direct patient care providers, participates in strategic planning, and participates in various Quality and Management meetings. The right candidate will have a passion for providing diagnostic services to patients and will enjoy working closely with other healthcare professionals in our organization.

### **Responsibilities**

- Provide care and treatment to patients within the scope of ability and expertise
- Maintain and enhance the highest standards of health care delivery to all patients
- Maintain appropriate provider productivity and patient satisfaction through supervision and direction as expected by the Health Resources and Services Administration (HRSA)
- Oversee, monitor and update medical policies and procedures
- Arrange and conduct regular meetings of clinicians and call schedule
- Represent the providers at administrative meetings, communicate information, and seek input on decisions from all providers
- Lead the clinical component of adapting to changes in the health care environment and marketplace
- Ensure that all health care services are provided in the most cost effective and efficient manner
- Address risk management by reviewing relevant patient complaints and satisfaction surveys and respond when necessary
- Supervise the development, implementation and operation of a quality assurance program as it relates to patient care
- Present reports on health and quality improvement matters
- Responsible for oversight of the free clinic FHC provides in collaboration with the University of Kansas Hospital
- Responsible for in-service training and overseeing orientation of clinical staff
- Review and update Standards of Practice as required
- Establish and maintain written collaborative documents for Physician Assistants and APRN/NP providers

- Represents SLFHC to collaborating agencies and facilities and oversees clinical relationships with those entities
- Cosign progress notes for mid-level provider billing as necessary
- Cosign insurance Prior Authorization forms as necessary.
- Provide oversight to midlevel providers, including abnormal labs and cosigning progress notes
- Privilege new providers based on review of certification, training, and observation

### **Qualifications for Physician**

- 3 years of experience in a Primary Care Physician role outside of residency
- M.D. or D. O. degree from an accredited United States medical school with Current State Medical Practitioner License
- Successful completion of residency at an accredited healthcare institution and board certification in primary care or related field from said residency
- Current Drug Enforcement Agency (DEA)
- Experience working in a team of healthcare professionals and collaborating with them to ensure positive, effective patient experiences with our organization
- Experience and desire for working with HIV patients
- Strong relationships with mentors to draw on as resources
- Excellent communication and inter-personal skills